



Department of Assessment

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Removing Manufactured Home as Real Property

You will be required to complete a *Manufactured Home Ownership Document Application for New and Used Homes (Form 2952)*, and an *application to Remove Manufactured Home from County Deed Records (Form 5175)*.

These forms are available at the County Assessor's Office or on the web at assment.bentoncountyor.gov, then go to Assessment Dept. then into forms.

You will also need the following attachments:

☐ All Security Interest/Lien Holders listed on the current ownership records must be signed to release or approved of the change.

☐ Title Report- Lot Book Service –Property Analysis report (obtained from a Title Co) Showing all Security Interest Holders on land & Manufactured Home. **Must not be more than 7 days old.**

☐ \$105.00 MHODS Transaction fee

☐ \$78.75 Assessment office processing fee

Bring completed documents to the Assessor's Office for review. Upon approval you must record the 'Application to Remove Manufactured Home from County Deed Records' (Form 5175) immediately.