

**Department of Assessment**

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PO BOX 3020

Corvallis, OR 97339

assessment.bentoncountyor.gov/

**REQUEST FOR CHANGE OF OWNERSHIP BY WAY OF AN UN-RECORDED DOCUMENT**  
**\$52.50 Application Fee**

Map &amp; Tax Lot No. \_\_\_\_\_

Account #(s) \_\_\_\_\_

Owner(s) on OUR Records: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_It is Requested that the ABOVE DESCRIBED PROPERTY be listed in the following Name(s):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_**BY VIRTUE OF THE FOLLOWING:**

- Property conveyed by Court Order in Divorce or Civil Action

Divorce Decree No. \_\_\_\_\_ Circuit Court Case No. \_\_\_\_\_

(Please provide copy of decree or property settlement agreement pertaining to property distribution)

- Legal name change Circuit Court Case No. \_\_\_\_\_

(Requires copy of Circuit Court Case document)

- Change to/from married name (Requires copy of Marriage cert or Divorce decree)

- Change of Trustee on Trust (Requires copy of changed Trustee portion of Trust)

- Other \_\_\_\_\_

Requested by:

(print name)

(signature)

Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\*\*Name Changes:

TAXPAYER ALSO UNDERSTANDS THAT ANY UNRECORDED DOCUMENTS (not recorded at the county clerk's office) SUBMITTED HEREWITHE ARE BEING PROCESSED FOR ASSESSMENT RECORDS ONLY AND MAY BE SUBJECT TO FURTHER REQUIREMENTS BY OTHER OFFICES TO BE RECORDED ON THE PUBLIC RECORD FOR CONSTRUCTIVE NOTICE TO THIRD PARTIES IN FUTURE TRANSACTIONS.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_